



Privacy Policy

Entek International LLC and its affiliate companies ("We / Us") are committed to protecting and respecting your privacy.

This policy (together with our [terms of use](#) and any other documents referred to on it) sets out the basis on which any personal data we collect from you, or that you provide to us, will be processed by us. Please read the following carefully to understand our views and practices regarding your personal data and how we will treat it. By visiting entek.com you are accepting and consenting to the practices described in this policy.

1. Information we may collect from you

We may collect and process the following data about you:

Information you give us. You may give us information about you (such as name, address, telephone number, CV, email address, employment history) by filling in forms on our site entek.com (our site) in respect of an application for a job vacancy. You may also provide us with personal information by corresponding with us by phone, e-mail or otherwise. This includes information you provide when you register to use our site, apply for a job vacancy on our site, or when you report a problem with our site.

Information we collect about you. With regard to each of your visits to our site we may automatically collect the following information:

- technical information, including the Internet protocol (IP) address used to connect your computer to the Internet, your login information, browser type and version, time zone setting, browser plug-in types and versions, operating system and platform;
- information about your visit, including the full Uniform Resource Locators (URL) clickstream to, through and from our site (including date and time); job applications you viewed or searched for; page response times, download errors, length of visits to certain pages, page interaction information (such as scrolling, clicks, and mouse-overs), and methods used to browse away from the page and any phone number used to call our customer service number.

Information we receive from other sources. We are also working closely with third parties (including, for example, advertising networks, analytics providers, search information providers) and may receive information about you from them.

2. Uses made of the information

We use information held about you in the following ways:

Information you give to us. We will use this information:

- to carry out our obligations arising from any job vacancies which you apply for via the site and to provide you with any other information that you request from us;

- to notify you about changes to the site or our service, or to contact you in relation to job vacancies;
- to ensure that content from our site is presented in the most effective manner for you and for your computer.

Information we collect about you. We will use this information:

- to administer our site and for internal operations, including troubleshooting, data analysis, testing, research, statistical and survey purposes;
- to improve our site to ensure that content is presented in the most effective manner for you and for your computer;
- to allow you to participate in interactive features of our service, including applications for job vacancies, when you choose to do so;
- as part of our efforts to keep our site safe and secure;

Information we receive from other sources. We may combine this information with information you give to us and information we collect about you. We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).

3. **Disclosure of your information**

We may share your personal information with any member of our group, which means our subsidiaries, our ultimate holding company and its subsidiaries, as defined in section 1159 of the UK Companies Act 2006, and any of our other affiliate companies.

We may share your information with selected third parties including Analytics and search engine providers that assist us in the improvement and optimisation of our site.

We may disclose your personal information to third parties:

- In the event that we sell or buy any business or assets, in which case we may disclose your personal data to the prospective seller or buyer of such business or assets.
- If we or any of us, or our affiliates, or substantially all of our assets are acquired by a third party, in which case personal data held by it about its customers will be one of the transferred assets.
- If we are under a duty to disclose or share your personal data in order to comply with any legal obligation, or in order to enforce or apply [our terms of use](#); or to protect the rights, property, or safety of Entek International LLC, our group of companies and affiliates, and each of our customers, or others. This includes exchanging information with other companies and organisations for the purposes of fraud protection and credit risk reduction in any relevant jurisdiction.

Where we store your personal data

- The data that we collect from you may be transferred to, and stored at, a destination outside the European Economic Area ("EEA"). It may also be processed by staff operating outside the EEA who work for us or for one of our other group companies. Such staff maybe engaged in, among other things, the processing of your job application. By submitting your personal data, you agree to this transfer, storing or processing. We will take all steps reasonably necessary to ensure that your data is treated securely and in accordance with this privacy policy.

Unfortunately, the transmission of information via the internet is not completely secure. Although we will do our best to protect your personal data, we cannot guarantee the security of your data transmitted to our site; any transmission is at your own risk. Once we have received your information, we will use strict procedures and security features to try to prevent unauthorised access.

4. **Your rights**

You have the right to ask us not to process your personal data for marketing purposes. We will usually inform you (before collecting your data) if we intend to use your data for such purposes or if we intend to disclose your information to any third party for such purposes. You can exercise your right to prevent such processing by checking certain boxes on the forms we use to collect your data. You can also exercise the right at any time by contacting us at webadmin@entek.com.

Our site may, from time to time, contain links to and from the websites of our partner networks, advertisers and affiliates. If you follow a link to any of these websites, please note that these websites have their own privacy policies and that we do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data to these websites.

5. **Access to information**

You have a statutory right to access information held about you. Any access request may be subject to a fee of £10 to meet our costs in providing you with details of the information we hold about you.

6. **Changes to our privacy policy**

Any changes we may make to our privacy policy in the future will be posted on this page and, where appropriate, notified to you by e-mail. Please check back frequently to see any updates or changes to our privacy policy.

7. **Contact**

Questions, comments and requests regarding this privacy policy are welcomed and should be addressed to webadmin@entek.com.

Further information about data protection issues can be found on the Information Commissioner's site at <http://www.ico.gov.uk>.

This Privacy Policy was last updated on January 1, 2014.